

**Clearview P.U.D. Homeowners Association  
A Corporation Not-for-Profit**

**Board of Directors Meeting**

**Date: Monday, December 5, 2016**

**Time: 6:30 pm – 8:00 pm**

**Place: Micheal Goetz, 419 Hickory Lane**

**Meeting Notes**

1. Establish a Quorum – Randy, Jim, Brandon, Micheal – board members; Verniece Thomas – community association manager
2. Call Meeting to order – 6:40 pm
3. Received e-mail from Amanda Goodale, Board Member. Amanda tendered her resignation to the Board due to work, family and other obligations. She was an asset to the Association during her tenure on the Board and she made a significant contribution to the success of the Board.
4. Introduction of Brianna Waugh – Board application
5. Reviewed minutes – 11/9/16 – Randy made motion to approve; 2<sup>nd</sup> made by Micheal; motion approved.
6. Financial Report

	10/31/16	11/30/16
Checking #2500400250	\$ 4,974.04	\$ 1,517.87
Savings #2500400269	\$ 60,734.81	\$ 59,749.71
CD – 7/8/16 - .90%	\$ 7,790.95	

7. Previous Meeting Business
  - a. Pond/pump house update – entity, ditch company approval – general discussion – no items to approve
  - b. Update on Food Drive project
    - i. Expenses since the information was incorrectly distributed – Clearview PUD HOA agreed to pay the expenses incurred for printing. Motion to approve made by Brandon, 2<sup>nd</sup> made by Micheal; motion approved.
    - ii. Positives from the experience – good participation by residents.
  - c. Update on October water bill – water bill was substantially decreased from the original invoice. Per the Town there was a meter reading error.
  - d. Report on meeting with Cody Derner, Wolf Resources – The original agreement was extended to December 23, 2016. The agreement was to purchase all of the mineral rights owned by the association. The Board agreed to pass on the agreement at this time.

8. New items –

- a. Radon installation approval request – Jennifer & Travis Blanco – 131 Hawthorne Avenue – approved without motion.
- b. Reviewed invoices – Motion to approve invoices made by Randy; 2<sup>nd</sup> by Micheal; motion approved.

9. General Discussion

- a. Ballot regarding verbiage to revise quorum. Jim will work on language. Ballot should be mailed out in January prior to annual meeting.
- b. Randy gave landscape update. He will get proposal for Ash Bore maintenance this year. Also discussed need to water the trees if it doesn't snow in December.
- c. Discussed development of the west side of park.
- d. Discussed violation notices and guidelines that should be followed.
- e. Brianna Waugh left the meeting and Board decided whether or not to accept her application to the Board. Micheal made motion to accept her application; 2<sup>nd</sup> by Randy; motion was approved.

10. Adjourn – 8:15 pm

Meeting schedule

January 11, 2017 – 6:30 PM – Jim Hatfield, 345 Hickory Lane

February 8, 2017 – 6:30 PM – Randy Olson, 3120 Woodbine Lane